Heathfield Schools' Partnership
SEND Information Report

This document is intended to offer guidance on what we offer at Heathfield Schools' Partnership and is intended to provide clear, comprehensive and accessible information about our SEND provision.

We aim to:

- Do our best to ensure that any reasonable adjustments are made for any child who has SEND
- Cooperate with our local authority, Achieving for Children
- Ensure that we have a designated member of staff responsible for coordinating provision for children with SEND
- Ensure that the children at Heathfield with SEND take part in all school activities
- Ensure that our admission arrangements do not discriminate against pupils with SEND or disabilities
- Prevent children with disabilities from being treated less favourably than other children

For further information about our SEND provision please contact:

Nursery and Infant School SENDCO
Miss Ruth Levin
senco@heathfield-inf.richmond.sch.uk
020 8894 4074

Junior School SENDCO
Mrs Jessica Fisher
junsenco@heathfield-jun.richmond.sch.uk
020 8894 3525

The Willow Centre ASC Provision Lead
Mrs Georgina MacMillan
g.macmillan@heathfield-inf.richmond.sch.uk
020 8894 4074

The Hub SEMH Provision Lead
Ms Tracey Overington
t.overington@heathfield-jun.richmond.sch.uk
020 8894 3525

SEND Administration Assistant
Ms Amanda Jarrett
a.jarrett@heathfield-inf.richmond.sch.uk

Useful Information

SEND: Guide for Parents

Achieving For Children Local Offer

This report complies with the following legislation:
Section 69 (2) of the Children and Families Act 2014
regulation 51 and schedule 1 to the Special Educational Needs and Disability Regulations 2014

section 6 of the 'Special educational needs and disability code of practice: 0 to 25 years'

What is the name of your education provision?
Heathfield Schools' Partnership Heathfield Nursery and Infant School and Heathfield Junior School federated in September 2014.
What is Special Educational Needs and Disability (SEND) Identification and Assessment?
A child or young person has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for them. A child of compulsory school age or a young person has a learning difficulty or disability if they: (a*) have a significantly greater difficulty in learning than the majority of others of the same age; or* *(b) have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools.* At times, the threshold for identifying SEND may need careful consideration and discussion. We work in collaboration with parents and other professionals and we follow guidance issued by the Local Authority. Parents are invited to speak with their child's Class Teacher in the first instance, if they have a concern about their child. These concerns will be shared with the SENDCO. We operate an open door policy and parents are invited to make an appointment to see the SENDCO if they are still concerned. A child may always have a Special Educational Need or may develop one for a period of time. Where this is the case, children are identified as having SEND when their progress has slowed or stopped and the provision put into place does not enable improvement. **Identification and assessment** At Heathfield we monitor the progress of all children regularly to review their progress. We also use a range of other assessments when appropriate to monitor the progress of children with SEND such as the YARC (York Assessment of Reading Comprehension), Salford Sentence Reading Test, Helen Arkell Spelling Test 2 (HAST 2), Read Write Inc. (RWI) and Phonics Assessments.
What are the different levels of SEND?

Needs between children vary enormously and can change over time. The majority of children and young people with SEND will have their needs met within the school effectively using Ordinarily Available Provision or may require the following additional support.

SEN Support:
Where additional provision is required, the child will be added to our SEND Register. This is updated by the SENDCOs on a regular basis. A SEND Support Plan may be written for the child which is updated and reviewed regularly.

Education, Health and Care plans (EHCPs):
For some children, the special educational provision required to meet their needs cannot reasonably be provided from within the normal resources here at Heathfield. Where this is the case, in liaison with the family, the school will request that the local authority conducts an assessment of education, health and care needs and prepare an Education, Health and Care plan (EHCP). EHCPs must be focused on the outcomes the child or young person seeks to achieve across education, health and care. The plan will be based on a coordinated assessment and planning process which the child and their parents are at the centre of.

What does your education provision aim to achieve for children with SEND?

We have high expectations of our children with SEND and work in partnership with families to ensure they achieve their very best. We provide appropriate support to include children with SEND in all aspects of school life, giving them every opportunity to succeed. This may involve a range of provision to support children experiencing difficulties with maths, literacy, social skills and emotional or behavioural difficulties. Additional support is delivered by a dedicated team of Teaching Assistants and trained volunteers. We also involve outside agencies whenever appropriate and welcome conversations with parents about their child's difficulties or the support they are receiving.

What is our current Ofsted rating and when was it received?

Heathfield Nursery and Infant School – Good (April 2025)
Heathfield Junior School – Good (February 2024)

Who does Heathfield provide for?

We welcome boys and girls aged 3 to 11. The SEND Code of Practice 2014 identifies four broad areas of need:

- Communication and Interaction including Autistic Spectrum Conditions
- Cognition and Learning including dyslexia
- Social, Emotional and Mental Health (SEMH) difficulties including Attention Deficit Hyperactivity Disorder (ADHD)
- Sensory and/or physical needs

We aim to meet the needs of children with SEND in all these areas.

We also have two specialist provisions on site:

- ASC (Autistic Spectrum Condition) Provision (The Willow Centre)
- Junior SEMH Provision (The Hub)

What is the approximate size of Heathfield?

a. Mainstream Provision
   Heathfield Nursery and Infant School – 243 children (October 2026)
   Heathfield Junior School – 377 children (October 2026)

b. Specialist Resourced Provisions for children with an Education, Health and Care Plan (EHCP)
   Infant and Junior ASC Provision – 21 full time places
   Junior SEMH Provision – 6 full time places

c. Children with an Education, Health and Care Plan (EHCP)
   Heathfield Nursery and Infant School – 21* children (October 2026)
   Heathfield Junior School – 44* children (October 2026)

d. Approximate number of children receiving SEN Support
   Heathfield Nursery and Infant School – 69 children (October 2026)
   Heathfield Junior School – 54 children (October 2026)

**included in these figures are children within our specialist provisions who all have an EHCP.*

What additional provision is made for children with SEND at Heathfield?

Ordinarily Available Provision including high quality first teaching, adapted for individual children, is the first step in responding to children who may have SEND. We recognise that for some children additional support is necessary to compliment this. We use various assessments and informal and formal observations to ascertain which support is best for each child. This is regularly reviewed to respond to the changing needs of each child.

Support may include:

- Additional phonic provision
- Additional maths provision
- Specialist SEND teaching
- Additional in class support
- Speech and language provision
- Access to our sensory rooms
- ELSA (Emotional Literacy Support Assistant) support
- Forest School nurture groups
- Environmental adaptations are made as required (e.g. use of writing slopes, 'move and sit' cushions, consideration given to seating within the classroom)

All children have equal access to our school trips, including residential trips and additional support is deployed as necessary (e.g. alternative activities offered)

The SENDCOs have overall responsibility for this process but liaise closely with teaching staff.

- All provisions are organised and documented on our 'Provision Map' programme.
- Provision is reviewed half-termly by the adult teaching them.
- Some provisions are short term and intended to support a child or children to 'catch up' with their learning e.g. 6 weeks (Wave 2 support). Some interventions are longer term, highly personalised interventions (Wave 3 support).
- Monitoring is carried out by the Senior Leadership Team and SEND Governors.
- Continual CPD and training opportunities are provided for teachers and Teaching Assistants (e.g. Colourful Semantics, ADHD awareness, Social Thinking, Rekenrek, ERSA).

How do we review the progress of pupils with special educational needs?

As with all children at Heathfield, progress is measured regularly by the class teacher or provision leader. Progress may be defined in academic terms or it may be progress in other areas. Whilst review is a continual process, it is formally reviewed every term in the following ways –

- Assessment by class teacher/provision leader and/or support staff to identify current attainment
- Termly parent consultations
- Person Centred Annual Reviews for children with EHCPs which involve directly consulting with parents (prior to and during the meeting). Children are invited to take an active part in these meetings, attending and preparing for the meeting, creating a presentation and inviting a friend
- School staff will consider seeking external support if there is a lack of progress
- Reports and advice from outside agencies
- Interventions and SEN Support targets are viewed regularly on Provision Map

Which external agencies do you liaise with to meet the needs of children with SEND within the school?

We liaise with a range of external agencies including:

- Educational Psychology Service
- Social Care teams
- Speech and Language Therapy
- Occupational Therapy
- Physiotherapy Service
- Medical Professionals including school nurse
- CAMHS (Child and Adolescent Mental Health Service)
- Early Help Practitioners
- Heathfield Children's Centre
- Education Inclusion Support Service
- Early Years SEN support advisers
- Mental Health Support Team
- Advisory / Outreach Service for Autism SCIP and High Need Package

What transition arrangements are made for children with SEND?

- Early Years staff attend an Early Years transition meeting with local nurseries to gather information about children entering Nursery and Reception. Links with external agencies (e.g. Portage, SALT) support this process
- Information is gathered informally through home visits, visits to local nurseries and 'Stay and Plays'
- The Federation supports transition for children with SEND between Early Years to Key Stage 1 and Key Stage 1 to Key Stage 2
- Regular inclusion team meetings across the Federation ensure that children's needs are well known prior to transition
- Meetings between current and future class teachers and SENCOs ensure that pertinent information is shared. This is supported by any relevant documents on Edukey.
- Children with SEND have support with transition which may include additional visits to their next year group or secondary school
- Information about children with SEND is shared with Secondary schools through:
    - ➢ Meetings with individual Secondary schools
    - ➢ Staff from Secondary schools visiting Heathfield
    - ➢ External agency involvement.

Who should I contact if I have a compliment, concern or complaint about the education provision?

Both schools' complaints procedures are available on the school websites. In the first instance please contact the Co-Head Teachers, Mrs Helen Child for the Nursery and Infant School and Mr Dave Colenso for the Junior School
info@heathfield-jun.richmond.sch.uk
020 8894 4074/020 8894 3525

What can my local authority provide?

Heathfield Schools' Partnership's local authority is the London Borough of Richmond Upon Thames. They publish a 'Local Offer', which sets out information about provision that is available for children and young people in their area who have SEND.
The Local Offer is a website that provides information on local services and support available for families including children and young people aged 0 - 25 years with special educational needs or disabilities.
Local Offer website: https://kr.afcinfo.org.uk/local_offer

Other organisations

SENDIASS - Richmond and Kingston Special Educational Needs and Disabilities Information Advice and Support Service. SENDIASS provides free, confidential and impartial advice and support on SEN-related issues to parents and carers, children and young people (up to 25 years).
https://www.rksendiass.co.uk/ Tel: 0808 164 5527 Email: info@RKsendiass.co.uk

Child and Adolescent Mental Health Service (CAMHS)
https://www.swlstg.nhs.uk/camhs-area

Single Point of Access (Child Protection and access to Early Help and CAMHS)
http://www.richmond.gov.uk/single_point_of_access

Council for Disabled Children
www.councilfordisabledchildren.org.uk

Updated October 2026
Next update October 2027